

# Regional Economic Analysis Profile

Sacramento Economic Market May 2015



Alpine, El Dorado, Nevada, Placer, Sacramento, Sutter, Yolo, and Yuba Counties





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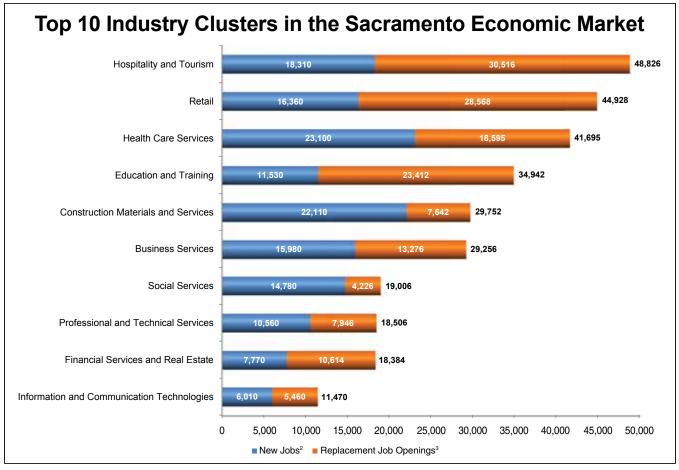
# SUMMARY OF THE SACRAMENTO ECONOMIC MARKET INDUSTRY CLUSTERS

#### What is an Industry Cluster?

Industry clusters are groups of associated industries in an economic market that stimulate the creation of new businesses and job opportunities in a particular field. The application of workforce and economic development resources toward the continual development of industry clusters will help stimulate economic growth and boost the number of employment opportunities for the labor force.

#### **Purpose of this Report**

The purpose of this report is to help align the state's workforce institutions and programs around the needs of economic market industry clusters. This report focuses on the future employment demand of economic market industry clusters and features them as primary investment opportunities for the California workforce development system. The goal of this report is to account for industry clusters with the largest number of projected total job openings<sup>1</sup> and help the California workforce development system prepare the state's workforce to compete for these future job opportunities.



Source: California Employment Development Department, Projections of Employment 2012-2022. Industry and occupational employment projections for 2012-2022 in this report may not be directly comparable to the published 2012-2022 employment projections available online at www.labormarketinfo.edd.ca.gov.

<sup>1</sup> Total job openings are the sum of new jobs and replacement job openings.

<sup>2</sup> New jobs are only openings due to growth and do not include job declines. If an occupation's employment change is negative, there is no job growth and new jobs are set to zero.

<sup>3</sup> Řeplacement job openings estimate the number of job openings created when workers retire or permanently leave an occupation and need to be replaced.

# **INDUSTRY CLUSTER DESCRIPTIONS**

The following are descriptions of the Sacramento Economic Market's top 10 industry clusters followed by a list of the top industries with the highest total projected job openings in the cluster.

The **Hospitality and Tourism** industry cluster includes interrelated industries such as eating establishments, hotels and motels, casinos, museums, and sightseeing transportation. During 2013-2014,\* this cluster comprised more than 96,000 workers, or 12.2 percent of the economic market's employment. Industries within this cluster with the most projected job openings include:

- Restaurants and Other Eating Places
- · Other Amusement and Recreation Industries
- Traveler Accommodation
- Special Food Services
- Drinking Places (Alcoholic Beverages)

The **Retail** industry cluster includes grocery and department stores, dollar stores, retail pharmacies, and clothing specialty stores. During 2013-2014,\* this cluster employed nearly 94,000 workers, or 11.9 percent of the economic market's total employment. Industries projected to have the largest number of jobs (new and replacement) include:

- Grocery Stores
- Other General Merchandise Stores
- · Building Material and Supplies Dealers
- Automobile Dealers
- Department Stores

The **Health Care Services** industry cluster includes acute care and outpatient hospitals, nursing homes and rehabilitation centers, adult day care centers, and community service agencies for the elderly. It employed more than 96,000 people in the economic market during 2013-2014,\* accounting for 12.2 percent of the workforce. Industries in this cluster may include both public and private employment. Top industries within this cluster include:

- General Medical and Surgical Hospitals
- Outpatient Care Centers
- Offices of Physicians
- Nursing Care Facilities (Skilled Nursing Facilities)
- Continuing Care Retirement Communities and Assisted Living Facilities for the Elderly

The **Education and Training** industry cluster is comprised of public and private elementary and high schools, community colleges, universities, and professional schools with programs such as dental, law, and medical. Other establishments include English as a Second Language (ESL) programs, test preparation and tutoring, or driving instruction. During 2013-2014,\* this cluster employed almost 90,000 people in the economic market, accounting for 11.4 percent of the workforce. Top industries within this cluster include:

- Elementary and Secondary Schools
- Colleges, Universities, and Professional Schools
- Junior Colleges
- Other Schools and Instruction
- Educational Support Services

The **Construction Materials and Services** industry cluster is comprised of builders of mechanical systems such as electrical, heating, and water; specialty trades outfits such as drywall, flooring, and painting contractors; residential and commercial builders; and contractors who complete foundation and framing work. During 2013- 2014,\* nearly 49,000 workers made up the cluster's employment, representing 6.2 percent of the economic market's total workforce. Industries showing the highest projected job openings include:

- Building Equipment Contractors
- Building Finishing Contractors
- Foundation, Structure, and Building Exterior Contractors
- Residential Building Construction
- Nonresidential Building Construction

<sup>\*</sup> Quarterly Census of Employment and Wages (QCEW), a federal-state cooperative program, for the period April 2013 through March 2014.

# **INDUSTRY CLUSTER DESCRIPTIONS**

The **Business Services** industry cluster is comprised of industries that include temporary help agencies, employer organizations, janitorial services, security systems services, and carpet cleaning establishments. This cluster employed nearly 66,000 people during 2013-2014,\* or 8.3 percent of the economic market's workforce. Top industries in this cluster include:

- Employment Services
- Services to Buildings and Dwellings
- Office Administrative Services
- Management of Companies and Enterprises
- Investigation and Security Services

The **Social Services** industry cluster is comprised of establishments and agencies (public and private) that provide non-residential services for the welfare of children, adults, the elderly, and disabled. Examples include nonmedical in-home care programs, day care centers, and community food banks. In total, the cluster employed more than 37,000 people and accounted for 4.7 percent of the economic market's workforce in 2013-2014.\* Industries include:

- Individual and Family Services
- Child Day Care Services
- Vocational Rehabilitation Services
- Community Food and Housing, and Emergency and Other Relief Services

The **Professional and Technical Services** industry cluster is comprised of interrelated industries that include engineering and architectural firms, law offices, advertising companies, and accounting firms. In 2013- 2014,\* more than 38,000 people were employed in the economic market, or 4.9 percent of the economic market's workforce. Top industries within this cluster include:

- Management, Scientific, and Technical Consulting Services
- Architectural, Engineering, and Related Services
- Accounting, Tax Preparation, Bookkeeping, and Payroll Services
- Legal Services
- Other Professional, Scientific, and Technical Services

The **Financial Services and Real Estate** industry cluster includes commercial banks, savings institutions, credit unions, credit card companies, insurance firms, and real estate appraisers or property management companies. In total, the cluster employed almost 49,000 people, which accounted for 6.2 percent of the economic market's workforce in 2013-2014.\* Industries showing the highest projected job openings include:

- Insurance Carriers
- Depository Credit Intermediation
- Agencies, Brokerages, and Other Insurance Related Activities
- Activities Related to Real Estate
- Nondepository Credit Intermediation

The **Information and Communication Technologies** industry cluster includes interdependent industries related to computers and peripheral equipment, as well as software design and manufacturing, computer programming services, installation services, and wireless telecommunications carriers. For 2013-2014,\* this cluster employed nearly 28,000 workers, or 3.5 percent of the economic market's total employment. Industries with the highest number of expected job openings include:

- Computer Systems Design and Related Services
- Wholesale Electronic Markets and Agents and Brokers
- Computer and Peripheral Equipment Manufacturing
- Other Information Services
- Wired Telecommunications Carriers

\* Quarterly Census of Employment and Wages (QCEW), a federal-state cooperative program, for the period April 2013 through March 2014.

# **INDUSTRY CLUSTER DEFINITIONS**

The following is a list of the North American Industry Classification System (NAICS) codes and corresponding industries that fall under each of the top 10 industry clusters in the Sacramento Economic.

#### **Hospitality and Tourism**

- 4871 Scenic and Sightseeing Transportation, Land
- 4872 Scenic and Sightseeing Transportation, Water
- 4879 Scenic and Sightseeing Transportation, Other
- 5615 Travel Arrangement and Reservation Services
- 7121 Museums, Historical Sites, and Similar Institutions
- 7131 Amusement Parks and Arcades
- 7132 Gambling Industries
- 7139 Other Amusement and Recreation Industries
- 7211 Traveler Accommodation
- 7212 RV (Recreational Vehicle) Parks and Recreational Camps
- 7213 Rooming and Boarding Houses
- 7223 Special Food Services
- 7224 Drinking Places (Alcoholic Beverages)
- 7225 Restaurants and Other Eating Places

#### Retail

- 4411 Automobile Dealers
- 4412 Other Motor Vehicle Dealers
- 4413 Automotive Parts, Accessories, and Tire Stores
- 4431 Electronics and Appliance Stores
- 4441 Building Material and Supplies Dealers
- 4451 Grocery Stores
- 4452 Specialty Food Stores
- 4453 Beer, Wine, and Liquor Stores
- 4461 Health and Personal Care Stores
- 4471 Gasoline Stations
- 4481 Clothing Stores
- 4482 Shoe Stores
- 4483 Jewelry, Luggage, and Leather Goods Stores4511 Sporting Goods, Hobby, and Musical
- Instrument Stores
- 4521 Department Stores
- 4529 Other General Merchandise Stores
- 4532 Office Supplies, Stationery, and Gift Stores
- 4533 Used Merchandise Stores
- 4542 Vending Machine Operators

#### **Health Care Services**

- 6211 Offices of Physicians
- 6212 Offices of Dentists
- 6213 Offices of Other Health Practitioners
- 6214 Outpatient Care Centers
- 6215 Medical and Diagnostic Laboratories
- 6216 Home Health Care Services
- 6219 Other Ambulatory Health Care Services
- 6221 General Medical and Surgical Hospitals
- 6222 Psychiatric and Substance Abuse Hospitals
- 6223 Specialty (except Psychiatric and Substance Abuse) Hospitals
- 6231 Nursing Care Facilities (Skilled Nursing Facilities)
- 6232 Residential Intellectual and Developmental Disability, Mental Health, and Substance Abuse Facilities
- 6233 Continuing Care Retirement Communities and Assisted Living Facilities for the Elderly
- 6239 Other Residential Care Facilities

#### **Education and Training**

- 6111 Elementary and Secondary Schools
- 6112 Junior Colleges
- 6113 Colleges, Universities, and Professional Schools
- 6114 Business Schools and Computer and Management Training
- 6115 Technical and Trade Schools
- 6116 Other Schools and Instruction
- 6117 Educational Support Services

#### **Construction Materials and Services**

- 2123 Nonmetallic Mineral Mining and Quarrying
- 2213 Water, Sewage and Other Systems
- 2361 Residential Building Construction
- 2362 Nonresidential Building Construction
- 2372 Land Subdivision
- 2373 Highway, Street, and Bridge Construction
- 2379 Other Heavy and Civil Engineering Construction
- 2381 Foundation, Structure, and Building Exterior Contractors
- 2382 Building Equipment Contractors
- 2383 Building Finishing Contractors
- 2389 Other Specialty Trade Contractors
- 3211 Sawmills and Wood Preservation

# **INDUSTRY CLUSTER DEFINITIONS**

#### **Construction Materials and Services (Continued)**

- 3271 Clay Product and Refractory Manufacturing
- 3272 Glass and Glass Product Manufacturing
- 3273 Cement and Concrete Product Manufacturing
- 3274 Lime and Gypsum Product Manufacturing3279 Other Nonmetallic Mineral Product Manufacturing
- 3339 Other General Purpose Machinery Manufacturing
- 3351 Electric Lighting Equipment Manufacturing

#### **Business Services**

- 5511 Management of Companies and Enterprises
- 5611 Office Administrative Services
- 5612 Facilities Support Services
- 5613 Employment Services
- 5614 Business Support Services
- 5419 Other Professional, Scientific, and Technical
- 5616 Investigation and Security Services
- 5617 Services to Buildings and Dwellings
- 5619 Other Support Services
- 5621 Waste Collection
- 5622 Waste Treatment and Disposal
- 5629 Remediation and Other Waste Management Services

#### **Social Services**

- 6241 Individual and Family Services
- 6242 Community Food and Housing, and Emergency and Other Relief Services
- 6243 Vocational Rehabilitation Services
- 6244 Child Day Care Services

#### **Professional and Technical Services**

- 5411 Legal Services
- 5412 Accounting, Tax Preparation, Bookkeeping, and Payroll Services
- 5413 Architectural, Engineering, and Related Services
- 5414 Specialized Design Services
- 5416 Management, Scientific, and Technical Consulting Services
- 5418 Advertising, Public Relations, and Related Services
- 5419 Other Professional, Scientific, and Technical Services

#### **Financial Services and Real Estate**

- 5211 Monetary Authorities-Central Bank
- 5221 Depository Credit Intermediation
- 5222 Nondepository Credit Intermediation
- 5223 Activities Related to Credit Intermediation
- 5231 Securities and Commodity Contracts Intermediation and Brokerage
- 5232 Securities and Commodity Exchanges
- 5239 Other Financial Investment Activities
- 5241 Insurance Carriers
- 5242 Agencies, Brokerages, and Other Insurance Related Activities
- 5251 Insurance and Employee Benefit Funds
- 5259 Other Investment Pools and Funds
- 5311 Lessors of Real Estate
- 5312 Offices of Real Estate Agents and Brokers
- 5313 Activities Related to Real Estate

#### Information and Communication Technologies

- 3341 Computer and Peripheral Equipment Manufacturing
- 3342 Communications Equipment Manufacturing
- 3344 Semiconductor and Other Electronic Component Manufacturing
- 3359 Other Electrical Equipment and Component Manufacturing
- 4251 Wholesale Electronic Markets and Agents and Brokers
- 5112 Software Publishers
- 5171 Wired Telecommunications Carriers
- 5172 Wireless Telecommunications Carriers (except Satellite)
- 5174 Satellite Telecommunications
- 5179 Other Telecommunications
- 5182 Data Processing, Hosting, and Related Services
- 5191 Other Information Services
- 5415 Computer Systems Design and Related Services
- 8112 Electronic and Precision Equipment Repair and Maintenance



# Occupational Analysis: Hospitality and Tourism Cluster

Sacramento Economic Market May 2015

Alpine, El Dorado, Nevada, Placer, Sacramento, Sutter, Yolo, and Yuba Counties



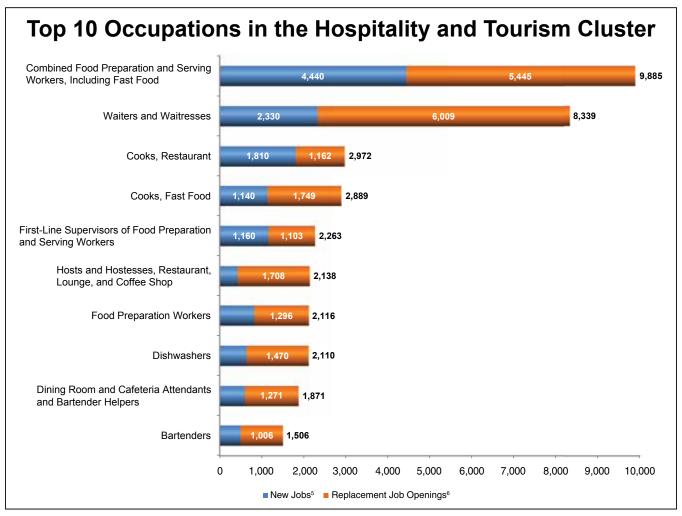


#### What is the Hospitality and Tourism Cluster?

The Hospitality and Tourism cluster is comprised of 14 industries that provide goods and services related to lodging, food, recreation, travel, and sightseeing transportation. Establishments in this cluster include restaurants, hotels, casinos, golf courses, marinas, and fitness centers. The workers employed within this cluster share skills and work activities both within the cluster and in many other industry clusters, suggesting the potential for skills transference and upward mobility with additional training.

#### Top 10 Occupations in the Hospitality and Tourism Cluster

The graph below identifies the top 10 occupations in the Hospitality and Tourism cluster, based on the Sacramento Economic Market's new job growth plus replacement openings. In sum, these 10 occupations represent nearly three-quarters of the 48,826 total job openings projected in this cluster between 2012 and 2022. Moreover, many share the same required skills such as active listening, coordination, reading comprehension, social perceptiveness, and speaking.<sup>4</sup>



Source: California Employment Development Department, Projections of Employment 2012-2022. Industry and occupational employment projections for 2012-2022 in this report may not be directly comparable to the published 2012-2022 employment projections available online at www.labormarketinfo.edd.ca.gov.

<sup>&</sup>lt;sup>4</sup> U.S. Department of Labor's <u>Occupational Information Network (O\*NET)</u> at www.onetonline.org.

<sup>&</sup>lt;sup>5</sup> New jobs are only openings due to growth and do not include job declines. If an occupation's employment change is negative, there is no job growth and new jobs are set to zero.

<sup>&</sup>lt;sup>6</sup> Replacement job openings estimate the number of job openings created when workers retire or permanently leave an occupation and need to be replaced.

#### Top 10 Occupations and Recent Job Demand in the Hospitality and Tourism Cluster

The table below further profiles the Sacramento Economic Market's top 10 occupations in the Hospitality and Tourism cluster by listing the total job openings for 2012-2022, median hourly and annual wages, and entry-level education requirements. Also included are online job advertisements extracted from The Conference Board Help Wanted OnLine<sup>™</sup> (HWOL) data series over a recent 120-day period. HWOL compiles, analyzes, and categorizes job advertisements from numerous online job boards, including CalJOBS<sup>SM</sup> (www.caljobs.ca.gov), California's online job listing system.

Occupations	Total Job Openings <sup>7</sup> (2012-2022)	Median Hourly Wage (2014)	Median Annual Wage (2014)	Entry Level Education <sup>8</sup>	HWOL Job Ads <sup>9</sup> (120 days)
Combined Food Preparation and Serving Workers, Including Fast Food	9,885	\$9.36	\$19,464	Less than high school	669
Waiters and Waitresses	8,339	\$9.19	\$19,108	Less than high school	421
Cooks, Restaurant	2,972	\$11.53	\$23,969	Less than high school	471
Cooks, Fast Food	2,889	\$9.22	\$19,168	Less than high school	57
First-Line Supervisors of Food Preparation and Serving Workers	2,263	\$14.08	\$29,294	High school diploma or equivalent	975
Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop	2,138	\$9.25	\$19,229	Less than high school	76
Food Preparation Workers	2,116	\$9.55	\$19,852	Less than high school	176
Dishwashers	2,110	\$9.37	\$19,488	Less than high school	227
Dining Room and Cafeteria Attendants and Bartender Helpers	1,871	\$9.19	\$19,105	Less than high school	118
Bartenders	1,506	\$9.34	\$19,435	Less than high school	122

Source: California Employment Development Department, Projections of Employment 2012-2022; Occupational Employment Statistics Wage Survey, updated to 4th Q, 2014; The Conference Board Help Wanted OnLine™ (HWOL) Data Series, 120-day period ending April 30, 2015.

<sup>7</sup> Total job openings are the sum of new jobs and replacement job openings.

<sup>8</sup> U.S. Department of Labor, Bureau of Labor Statistics (BLS) 2012 education levels.

<sup>9</sup> Totals represent job advertisements from employers in all industries. One job opening may be represented in more than one job advertisement.

#### Top Occupations for the Hospitality and Tourism Cluster by Education Level

The table below identifies the occupations with the most total job openings, categorized by Bureau of Labor Statistics (BLS) 2012 entry-level education requirements, within the Hospitality and Tourism cluster. The table includes the Sacramento Economic Market's projected total job openings and median hourly and annual wages. In addition, recent totals of online job advertisements over 120-day period are included. Grouping occupations by education levels allows individuals to better gauge the potential for skills transference and upward mobility within the cluster.

Occupations	<b>Total Job</b> <b>Openings</b> <sup>10</sup> (2012-2022)	Median Hourly Wage (2014)	Median Annual Wage (2014)	HWOL Job Ads (120 days)
Requires a Bachelor's Degree or Higher				
Coaches and Scouts	333	N/A	\$25,316	243
General and Operations Managers	293	\$45.89	\$95,459	481
Recreation Workers	73	\$11.20	\$23,296	132
Meeting, Convention, and Event Planners	66	\$22.09	\$45,957	66
Sales Managers	37	\$49.99	\$103,969	633
Requires Some College, Postsecondary No	on-Degree Awar	d, or Associate	's Degree	
Massage Therapists	30	\$17.71	\$36,850	171
Skincare Specialists	21	\$12.70	\$26,403	74
Web Developers	18	\$31.68	\$65,907	894
Hairdressers, Hairstylists, and Cosmetologists	12	\$11.53	\$23,973	343
Computer User Support Specialists	5	\$26.45	\$55,024	1,223
Requires a High School Diploma or Equiva	lent or Less			
Combined Food Preparation and Serving Workers, Including Fast Food	9,885	\$9.36	\$19,464	669
Waiters and Waitresses	8,339	\$9.19	\$19,108	421
Cooks, Restaurant	2,972	\$11.53	\$23,969	471
Cooks, Fast Food	2,889	\$9.22	\$19,168	57
First-Line Supervisors of Food Preparation and Serving Workers	2,263	\$14.08	\$29,294	975

Source: California Employment Development Department, Projections of Employment 2012-2022; Occupational Employment Statistics Wage Survey, updated to 4th Q, 2014; The Conference Board Help Wanted OnLine<sup>TM</sup> (HWOL) Data Series, 120-day period ending April 30, 2015.

<sup>10</sup> Total job openings are the sum of new jobs and replacement job openings.

## Skill Requirements in the Hospitality and Tourism Cluster

The table below lists the 10 top skills required for top occupations in the Hospitality and Tourism cluster, categorized by entry-level education requirements. Critical thinking is the most commonly shared skill, followed by monitoring, speaking, and active listening. The skills and work activities identified for each occupation are from the U.S. Department of Labor's Occupational Information Network (O\*NET).

											Sł	cills	s									
Occupations	Active Learning	Active Listening	Complex Problem Solving	Coordination	Critical Thinking	Instructing	Judgment and Decision Making	Learning Strategies	Management of Personnel Resources	Monitoring	Negotiation	Operations Analysis	Persuasion	Programming	Quality Control Analysis	Reading Comprehension	Service Orientation	Social Perceptiveness	Speaking	Systems Evaluation	Time Management	Writing
Requires a Bachelor's Degree or Higher	1				1	1								[		1						
Coaches and Scouts		•			•	•	•	•	•	•								•	•	•		
General and Operations Managers	•	•		•	•				•	•						•		•	•			•
Recreation Workers		•		•	•	•			•	•						•	•	•	•			
Meeting, Convention, and Event Planners		•		•	•					•	•					•	•	•	•		•	
Sales Managers				•	•		•		•	•			•					•	•		•	•
Requires Some College, Postsecondary Non-De	gr	ee	Av	var	d, (	or /	As	soc	cia	te's	s D	eg	ree	Э		1		1	1			
Massage Therapists	•	•			•		•			•						•	•	•	•			•
Skincare Specialists	•	•		•	•		•			•						•	•	•	•			
Web Developers	•	•	•		•		•			•		•		•		•						•
Hairdressers, Hairstylists, and Cosmetologists	•	•			•	•		•		•			•				•	•	•			
Computer User Support Specialists	•	•		•	•	•				•						•	•		•			•
Requires a High School Diploma or Equivalent	or I	Les	ss		1											<u>,</u>		1		,		
Combined Food Preparation and Serving Workers, Including Fast Food		•		•	•	•		•					•			•	•	•	•			
Waiters and Waitresses		•		•	•			•		•			•			•	•	•	•			
Cooks, Restaurant	•	•		•	•	•				•					•				•		•	•
Cooks, Fast Food	•	•		•	•					•			•			•	•	•	•			
First-Line Supervisors of Food Preparation and Serving Workers				•	•				•	•						•	•	•	•	•	•	

## Work Activities in the Hospitality and Tourism Cluster

The table below lists the 10 top work activities required for top occupations in the Hospitality and Tourism cluster, categorized by entry-level education requirements. The most common include establishing and maintaining interpersonal relationships; organizing, planning, and prioritizing work; communicating with supervisors, peers, or subordinates; and identifying objects, actions, and events.

											Wo	ork	κ A	cti	ivi	tie	S									
Occupations	Assisting and Caring for Others	Coaching and Developing Others	Communicating with Persons Outside Organization	Communicating with Supervisors, Peers, or Subordinates	Coordinating the Work and Activities of Others	Establishing and Maintaining Interpersonal Relationships	Getting Information	Guiding, Directing, and Motivating Subordinates	S	Identifying Objects, Actions, and Events	Interacting With Computers	Judging the Qualities of Things, Services, or People	Making Decisions and Solving Problems	Monitor Processes, Materials, or Surroundings	Monitoring and Controlling Resources	Organizing, Planning, and Prioritizing Work	Performing for or Working Directly with the Public	Performing General Physical Activities	Processing Information	Provide Consultation and Advice to Others	Resolving Conflicts and Negotiating with Others	Scheduling Work and Activities	Selling or Influencing Others	Thinking Creatively	Training and Teaching Others	Updating and Using Relevant Knowledge
Requires a Bachelor's Degree or Higher	r		1	1												_			1	1						
Coaches and Scouts		•			•	•				•		•	_	_		•		•			•	•		$\square$	•	
General and Operations Managers			•	•	•	•							•		•	•					•	•		•		
Recreation Workers	•	•		•	•	•										•	•	•				•		•		
Meeting, Convention, and Event Planners			•	•		•	•		•	•						•	•					•				•
Sales Managers		•	•	•	•	•		•					•			•					•		•			
Requires Some College, Postsecondary Non-	De	gre	ee	A١	va	rd,	0	r A	SS	00	cia	te'	s [	De	gr											
Massage Therapists	•		•			•	•			•			•			•	•	•								•
Skincare Specialists	•				•	•			•					•		•	•						•	•	$\square$	•
Web Developers				•			•			•	•		•			•			•	•				•		•
Hairdressers, Hairstylists, and Cosmetologists	•		•			•	•		•							•	•			•				•		•
Computer User Support Specialists				•		•	•			•	•		•			•			•					•		•
Requires a High School Diploma or Equivalen	t c	or l	_es	ss											-											
Combined Food Preparation and Serving Workers, Including Fast Food		•		•	•	•	•		•	•							•				•				•	
Waiters and Waitresses				•	•	•	•		•	•							•	•			•		•			
Cooks, Restaurant				•	•	•			•				•		•	•		•							•	
Cooks, Fast Food			•	•		•			•	•						•	•				•		•	$\lfloor  floor$	•	
First-Line Supervisors of Food Preparation and Serving Workers		•			•	•		•	•	•					•	•	•				•					

## **Related Occupations for the Hospitality and Tourism Cluster**

The table below lists top occupations in the Hospitality and Tourism cluster by entry-level education requirements and provides a sample of related occupations. These related occupations match many of the skills, education, and work experience needed for the top Hospitality and Tourism cluster occupations.

Hospitality and Tourism Occupations	Related Occupations
Requires a Bachelor's Degree or H	igher
Coaches and Scouts	<ul> <li>Directors, Religious Activities and Education</li> <li>Career/Technical Education Teachers, Middle School</li> <li>Recreation Workers</li> </ul>
General and Operations Managers	<ul> <li>First-Line Supervisors of Office and Administrative Support Workers</li> <li>Logistics Managers</li> <li>Administrative Services Managers</li> </ul>
Recreation Workers	<ul> <li>Preschool Teachers, Except Special Education</li> <li>Residential Advisors</li> <li>Recreational Therapists</li> </ul>
Meeting, Convention, and Event Planners	<ul> <li>Human Resources Specialists</li> <li>Public Relations Specialists</li> <li>Advertising and Promotions Managers</li> </ul>
Sales Managers	<ul> <li>Marketing Managers</li> <li>Training and Development Managers</li> <li>Public Relations and Fundraising Managers</li> </ul>
Requires Some College, Postsecor	ndary Non-Degree Award, or Associate's Degree
Massage Therapists	<ul> <li>Skincare Specialists</li> <li>Fitness Trainers and Aerobics Instructors</li> <li>Barbers</li> </ul>
Skincare Specialists	<ul> <li>Hairdressers, Hairstylists, and Cosmetologists</li> <li>Manicurists and Pedicurists</li> <li>Self-Enrichment Education Teachers</li> </ul>
Web Developers	<ul> <li>Web Administrators</li> <li>Software Quality Assurance Engineers and Testers</li> <li>Computer Systems Analysts</li> </ul>
Hairdressers, Hairstylists, and Cosmetologists	<ul> <li>Dental Assistants</li> <li>Fitness Trainers and Aerobics Instructors</li> <li>Manicurists and Pedicurists</li> </ul>
Computer User Support Specialists	<ul> <li>Audio-Visual and Multimedia Collections Specialists</li> <li>Computer, Automated Teller, and Office Machine Repairers</li> <li>Computer Operators</li> </ul>
Requires a High School Diploma o	r Equivalent or Less
Combined Food Preparation and Serving Workers, Including Fast Food	<ul> <li>Cooks, Fast Food</li> <li>Counter Attendants, Cafeteria, Food Concession, and Coffee Shop</li> <li>Stock Clerks, Sales Floor</li> </ul>
Waiters and Waitresses	<ul> <li>Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop</li> <li>Dining Room and Cafeteria Attendants and Bartender Helpers</li> <li>Cashiers</li> </ul>
Cooks, Restaurant	<ul> <li>Cooks, Institution and Cafeteria</li> <li>Bakers</li> <li>Butchers and Meat Cutters</li> </ul>
Cooks, Fast Food	<ul> <li>Food Preparation Workers</li> <li>Counter Attendants, Cafeteria, Food Concession, and Coffee Shop</li> <li>Combined Food Preparation and Serving Workers, Including Fast Food</li> </ul>
First-Line Supervisors of Food Preparation and Serving Workers	<ul><li>Bartenders</li><li>Dietetic Technicians</li><li>Chefs and Head Cooks</li></ul>

#### **Employer Demand for the Hospitality and Tourism Cluster**

The following table lists the Sacramento Economic Market employers in the Hospitality and Tourism cluster who posted the most job advertisements during the 120-day period ending April 30, 2015. The table also includes the number of job advertisements from the previous year's period, as well as the numerical change and year-over percent change in these postings for the same 120-day period.

Hospitality and Tourism Cluster Employers	Recent Job Advertisements <sup>11</sup> (120-day period)	Prior Year Job Advertisements (120-day period)	Numerical Change	Year-Over Percent Change (HWOL Job Advertisements)
Taco Bell	164	13	151	1,161.5%
Vail Resorts	115	228	-113	-49.6%
Chipotle	101	11	90	818.2%
Life Time Fitness, Inc.	97	1	96	9,600.0%
Cache Creek Casino Resort	74	106	-32	-30.2%
Marriott	72	78	-6	-7.7%
Hyatt	51	29	22	75.9%
Ritz-Carlton	41	17	24	141.2%
Sodexo, Inc.	33	26	7	26.9%
Red Robin	25	16	9	56.3%
Boston Market Corporation	24	4	20	500.0%
24 Hour Fitness	21	91	-70	-76.9%
G6 Hospitality, LLC	21	2	19	950.0%
La Quinta Inn	20	4	16	400.0%
Aramark Corporation	19	23	-4	-17.4%
Interstate Hotels & Resorts	18	0	18	_
Travelers Insurance	18	22	-4	-18.2%
Dish Network Corporation	17	12	5	41.7%
HMSHost	15	9	6	66.7%
DELL	15	6	9	150.0%

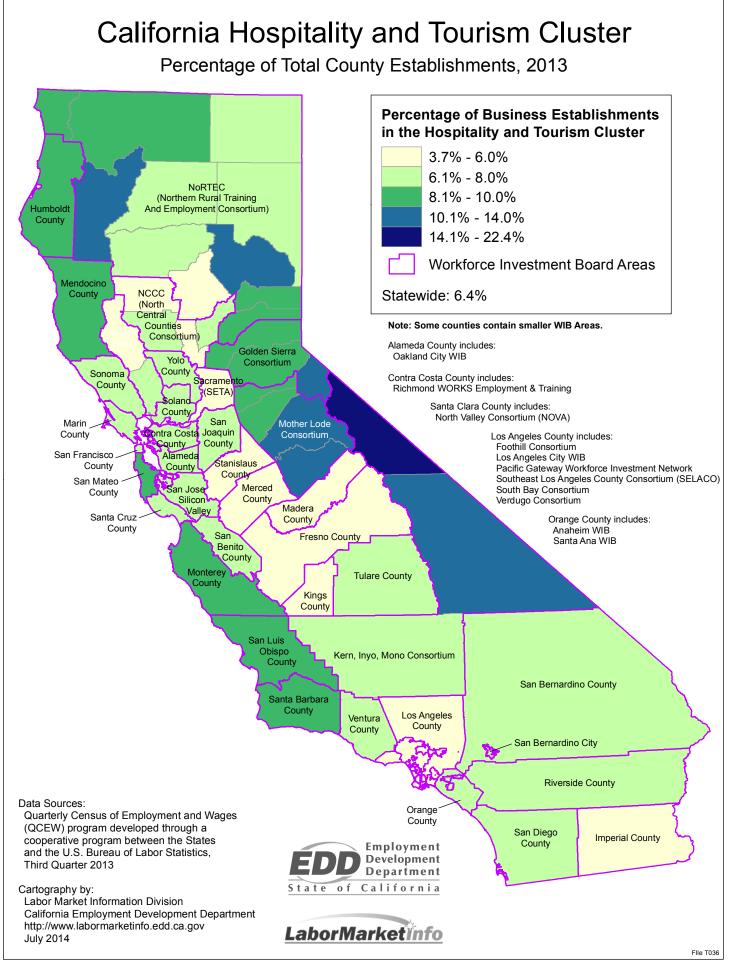
<sup>11</sup> Totals do not include employers with anonymous job advertisements.

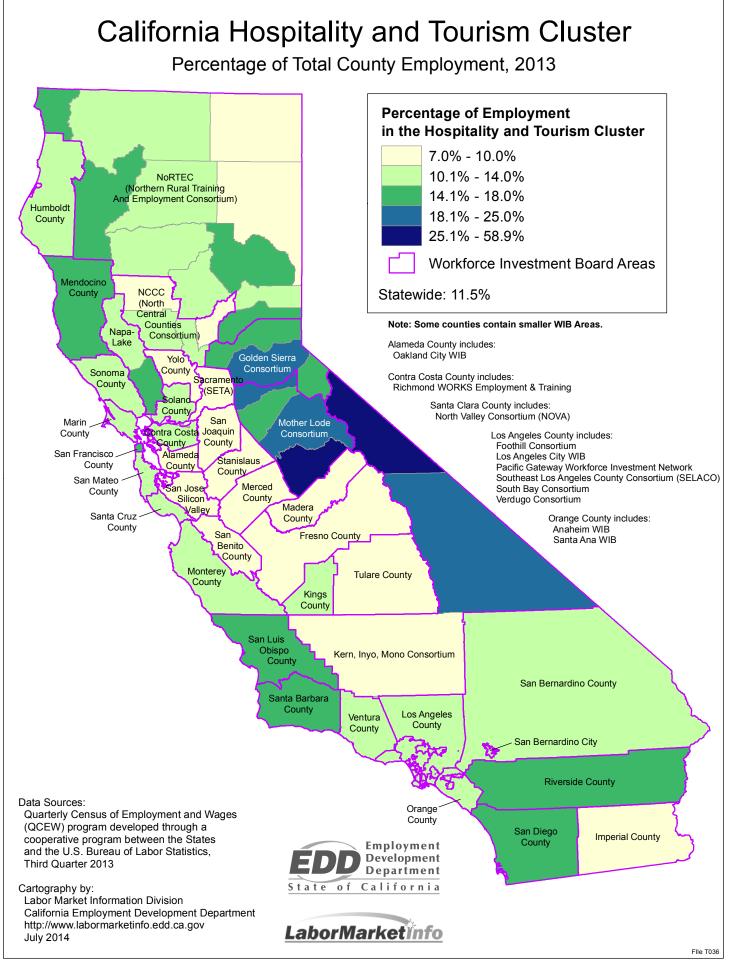
#### Instructional Programs for the Top Hospitality and Tourism Cluster Occupations

The table below provides examples of instructional programs related to some of the top occupations in the Hospitality and Tourism cluster, particularly those that require less than a bachelor's degree. These programs train individuals for occupations throughout many industries and are not limited to the Hospitality and Tourism cluster. To view a more complete list of training programs, select the source links under the table below. The Taxonomy of Programs categorizes and describes instructional programs only for California Community Colleges.

Occupations	Classif	fication of Instructional Program (CIP)	Taxono	omy of Programs (TOP)
	CIP Code	CIP Title	TOP Code	TOP Title
Manager Theoremista	51.3501	Massage Therapy/Therapeutic Massage	126200	Massage Therapy
Massage Therapists	51.3502	Asian Bodywork Therapy		
	51.3503	Somatic Bodywork		
	12.0401	Cosmetology/Cosmetologist, General	N/A	N/A
Skincare Specialists	12.0408	Facial Treatment Specialist/Facialist		
	12.0409	Aesthetician/Esthetician and Skin Care Specialist		
	11.0201	Computer Programming/ Programmer, General	061430	Website Design and Development
Web Developers	11.0701	Computer Science	070600	Computer Science (transfer)
	11.0801	Web Page, Digital/Multimedia and Information Resources Design	070700	Computer Software Development
Hairdressers,	12.0401	Cosmetology/Cosmetologist, General	300700	Cosmetology and Barbering
Hairstylists, and Cosmetologists	12.0404	Electrolysis/Electrology and Electrolysis Technician	300700	Cosmetology and Barbering
	12.0406	Make-Up Artist/Specialist		
	01.0106	Agricultural Business Technology	070820	Computer Support
Computer User Support Specialists	11.1006	Computer Support Specialist		
Specialists	51.0709	Medical Office Computer Specialist/ Assistant		
Cooks, Restaurant	12.0500	Cooking and Related Culinary Arts, General	130630	Culinary Arts
	12.0503	Culinary Arts/Chef Training		
First-Line Supervisors	12.0500	Cooking and Related Culinary Arts, General	130620	Dietetic Services and Management
of Food Preparation and	12.0503	Culinary Arts/Chef Training	130630	Culinary Arts
Serving Workers	12.0504	Restaurant, Culinary, and Catering Management/Manager	130710	Restaurant and Food Services and Management

Source: U.S. Department of Education Integrated Postsecondary Education Data System (IPEDS) at www.nces.ed.gov; California Community Colleges TOP-to-CIP Crosswalk 7th Edition (2010), www.cccco.edu.







# Occupational Analysis: Retail Cluster

Sacramento Economic Market May 2015

Alpine, El Dorado, Nevada, Placer, Sacramento, Sutter, Yolo, and Yuba Counties





#### What is the Retail Cluster?

The Retail cluster is composed of 19 industries involved in the sales of goods both familiar and esoteric, everything from groceries and automobiles to musical instruments and surfboards. The workers employed within this cluster span all skill levels and share skills and work activities both within the cluster and in many other industry clusters, suggesting the potential for skills transference and upward mobility with additional training.

#### Top 10 Occupations in the Retail Cluster

The graph below identifies the top 10 occupations in the Retail cluster, based on the Sacramento Economic Market's new job growth plus replacement openings. In sum, these 10 occupations represent more than threequarters of the 44,928 total job openings projected in this cluster between 2012 and 2022. Moreover, many share the same required skills such as active listening, critical thinking, reading comprehension, and speaking.<sup>12</sup>



Source: California Employment Development Department, Projections of Employment 2012-2022. Industry and occupational employment projections for 2012-2022 in this report may not be directly comparable to the published 2012-2022 employment projections available online at <u>www.labormarketinfo.edd.ca.gov</u>.

<sup>&</sup>lt;sup>12</sup> U.S. Department of Labor's <u>Occupational Information Network (O\*NET</u>) at www.onetonline.org.

<sup>&</sup>lt;sup>13</sup> New jobs are only openings due to growth and do not include job declines. If an occupation's employment change is negative, there is no job growth and new jobs are set to zero.

<sup>&</sup>lt;sup>14</sup> Replacement job openings estimate the number of job openings created when workers retire or permanently leave an occupation and need to be replaced.

## Top 10 Occupations and Recent Job Demand in the Retail Cluster

The table below further profiles the Sacramento Economic Market's top 10 occupations in the Retail cluster by listing the total job openings for 2012-2022, median hourly and annual wages, and entry-level education requirements. Also included are online job advertisements extracted from The Conference Board Help Wanted OnLine<sup>™</sup> (HWOL) data series over a 120-day period. HWOL compiles, analyzes, and categorizes job advertisements from numerous online job boards, including CalJOBS<sup>SM</sup> (www.caljobs.ca.gov), California's online job listing system.

Occupations	<b>Total Job</b> <b>Openings</b> <sup>15</sup> (2012-2022)	Median Hourly Wage (2014)	Median Annual Wage (2014)	Entry Level Education <sup>16</sup>	HWOL Job Ads <sup>17</sup> (120 days)
Retail Salespersons	12,399	\$11.55	\$24,041	Less than high school	1,571
Cashiers	10,309	\$10.62	\$22,087	Less than high school	465
Stock Clerks and Order Fillers	3,672	\$12.23	\$25,434	Less than high school	490
First-Line Supervisors of Retail Sales Workers	3,042	\$18.33	\$38,114	High school diploma or equivalent	1,332
Combined Food Preparation and Serving Workers, Including Fast Food	1,282	\$9.36	\$19,464	Less than high school	669
Laborers and Freight, Stock, and Material Movers, Hand	1,280	\$12.37	\$25,733	Less than high school	468
Automotive Service Technicians and Mechanics	937	\$22.40	\$46,603	High school diploma or equivalent	622
Parts Salespersons	587	\$15.60	\$32,446	Less than high school	77
General and Operations Managers	581	\$45.89	\$95,459	Bachelor's degree	481
Customer Service Representatives	561	\$17.98	\$37,392	High school diploma or equivalent	1,732

Source: California Employment Development Department, Projections of Employment 2012-2022; Occupational Employment Statistics Wage Survey, updated to 4th Q, 2014; The Conference Board Help Wanted OnLine<sup>TM</sup> (HWOL) Data Series, 120-day period ending April 30, 2015.

<sup>&</sup>lt;sup>15</sup> Total job openings are the sum of new jobs and replacement job openings.

<sup>&</sup>lt;sup>16</sup> U.S. Department of Labor, Bureau of Labor Statistics (BLS) 2012 education levels.

<sup>&</sup>lt;sup>17</sup> Totals represent job advertisements from employers in all industries. One job opening may be represented in more than one job advertisement.

## Top Occupations for the Retail Cluster by Education Level

The table below identifies the occupations with the most total job openings, categorized by Bureau of Labor Statistics (BLS) 2012 entry-level education requirements, within the Retail cluster. The table includes the Sacramento Economic Market's projected total job openings and median hourly and annual wages. In addition, recent totals of online job advertisements over 120-day period are included. Grouping occupations by education levels allows individuals to better gauge the potential for skills transference and upward mobility within the cluster.

Occupations	Total Job Openings <sup>18</sup> (2012-2022)	Median Hourly Wage (2014)	Median Annual Wage (2014)	HWOL Job Ads (120 days)
Requires a Bachelor's Degree or Higher				
General and Operations Managers	581	\$45.89	\$95,459	481
Pharmacists	313	\$66.44	\$138,178	220
Sales Managers	288	\$49.99	\$103,969	633
Loan Officers	60	\$29.61	\$61,587	596
Cost Estimators	59	\$31.60	\$65,725	117
Requires Some College, Postsecondary Non-	Degree Award	, or Associate'	s Degree	
Heavy and Tractor-Trailer Truck Drivers	85	\$19.01	\$39,542	2,195
Computer, Automated Teller, and Office Machine Repairers	45	\$19.31	\$40,164	9
First-Line Supervisors of Production and Operating Workers	38	\$28.03	\$58,293	449
Hairdressers, Hairstylists, and Cosmetologists	37	\$11.53	\$23,973	343
Computer User Support Specialists	16	\$26.45	\$55,024	1,223
Requires a High School Diploma or Equivaler	t or Less			
Retail Salespersons	12,399	\$11.55	\$24,041	1,571
Cashiers	10,309	\$10.62	\$22,087	465
Stock Clerks and Order Fillers	3,672	\$12.23	\$25,434	490
First-Line Supervisors of Retail Sales Workers	3,042	\$18.33	\$38,114	1,332
Combined Food Preparation and Serving Workers, Including Fast Food	1,282	\$9.36	\$19,464	669

Source: California Employment Development Department, Projections of Employment 2012-2022; Occupational Employment Statistics Wage Survey, updated to 4th Q, 2014; The Conference Board Help Wanted OnLine<sup>TM</sup> (HWOL) Data Series, 120-day period ending April 30, 2015.

<sup>18</sup> Total job openings are the sum of new jobs and replacement job openings.

## Skill Requirements in the Retail Cluster

The table below lists the 10 top skills required for top occupations in the Retail cluster, categorized by entry-level education requirements. Critical thinking and speaking are the most commonly shared skills, followed by active listening monitoring, and reading comprehension. The skills and work activities identified for each occupation are from the U.S. Department of Labor's Occupational Information Network (O\*NET).

	Bachelor's Degree or Higher         d Operations Managers         a         a         b         a         b         b         b         b         b         b         b         c																								
Occupations	Active Learning	Active Listening	Complex Problem Solving	Coordination	Critical Thinking	Equipment Maintenance	Instructing	Judgment and Decision Making	Learning Strategies	Management of Financial Resources	Management of Personnel Resources	Mathematics	Monitoring	Negotiation	Operation and Control	Operation Monitoring	Persuasion	Reading Comprehension	Repairing	Science	Service Orientation	Social Perceptiveness	Speaking	Time Management	Troubleshooting
Requires a Bachelor's Degree or Higher			 	Ī											_										
General and Operations Managers	•	•		•	•						•		•					•				•	•	_	•
Pharmacists	•	•			•		•						•					•		•		•	•	$\downarrow$	•
Sales Managers				•	•			•			•		•				•					•	•	•	•
Loan Officers	•	•	•		•			•				•						•			•		•		•
Cost Estimators	•	•	•		•					•		•	•					•					•		•
Requires Some College, Postsecondary Nor	-D	eg	re	e /	٩w	ar	d, d	or	As	so	cia	ate	's	De	egr	'ee	;								
Heavy and Tractor-Trailer Truck Drivers		•	•		•	•							•		•	•		•					•	•	
Computer, Automated Teller, and Office Machine Repairers	•	•			•								•		•	•		•	•				•	•	•
First-Line Supervisors of Production and Operating Workers		•		•	•						•		•					•				•	•	•	•
Hairdressers, Hairstylists, and Cosmetologists	•	•			•		•		•				•				•				•	•	•		
Computer User Support Specialists	•	•		•	•		•						•					•			•		•		•
Requires a High School Diploma or Equivale	ent	or	٢L	es	s																				
Retail Salespersons		•			•								•	•			•	•			•	•	•		•
Cashiers		•		•	•								•					•			•	•	•	•	•
Stock Clerks and Order Fillers <sup>19</sup>	•	•	•	•	•								•					•			•	•	•		
First-Line Supervisors of Retail Sales Workers					•		•				•		•	•			•	•				•	•	•	
Combined Food Preparation and Serving Workers, Including Fast Food		•		•	•		•		•								•	•			•	•	•		

Source: U.S. Department of Labor's Occupational Information Network (O\*NET) at www.onetonline.org.

<sup>19</sup> Skills represent Stock Clerks, Sales Floor, a specialty occupation of Stock Clerks and Order Fillers.

### Work Activities in the Retail Cluster

The table below lists the 10 top work activities required for top occupations in the Retail cluster, categorized by entrylevel education requirements. The most common include establishing and maintaining interpersonal relationships; organizing, planning, and prioritizing work, and communicating with supervisors, peers, or subordinates.

													V	Voi	rk	Ac	tiv	/iti	es	;											
Occupations	Analyzing Data or Information	Assisting and Caring for Others	Coaching and Developing Others	Communicating with Persons Outside Organization	Communicating with Supervisors, Peers, or Subordinates	Controlling Machines and Processes	Coordinating the Work and Activities of Uthers	Documenting/ Recording Information Establishing and Maintaining Interpersonal Relationships	Estimating the Quantifiable Characteristics of Products. Events, or Information	Evaluating Information to Determine Compliance with Standards	Getting Information	Guiding, Directing, and Motivating Subordinates	Handling and Moving Objects	Identifying Objects, Actions, and Events	Inspecting Equipment, Structures, or Material	Interacting With Computers	Makirig Decisions and Solving Frogrens Monitor Processes Materials or Surroundings	Monitoring and Controlling Resources	Operating Vehicles, Mechanized Devices, or Equipment	Organizing, Planning, and Prioritizing Work	Performing for or Working Directly with the Public	Performing General Physical Activities	Processing Information	Provide Consultation and Advice to Others	Repairing and Maintaining Electronic Equipment	Repairing and Maintaining Mechanical Equipment	Resolving Continues and Negotiating with Curers Schooluling Work and Activitias	Selling or Influencing Others	Thinking Creatively	Training and Teaching Others	Updating and Using Relevant Knowledge
Requires a Bachelor's Degree or Hig	_	ər																													
General and Operations Managers				•	•			•										•		•									•		
Pharmacists	•	•						•		•				•						•	•		•								•
Sales Managers			•	•	•							•								•								•			
Loan Officers				•							•									•			•	•							•
Cost Estimators	•				•				•		•									•			•	•							•
Requires Some College, Postsecone	dai	ſy	No	on	-D	eg	re	e A	W	arc	d, d	or	As	ss	oci	iat	e's	s D	eç	jre	e										
Heavy and Tractor-Trailer Truck Drivers						•					•		•	•					•	•		•									
Computer, Automated Teller, and Office Machine Repairers					•			•												•					•	•			•		•
First-Line Supervisors of Production and Operating Workers			•		•	•		•				•	•											•							
Hairdressers, Hairstylists, and Cosmetologists		•		•				•			•		•							•				•					•		•
Computer User Support Specialists					•						•			•						•			•						•		•
Requires a High School Diploma or	Eq	Jui		_	_	or	L	ess	S									_									-	_			
Retail Salespersons				•	•			•					•							•	•							•	•		•
Cashiers				•	•						•		•								•	•						•			
Stock Clerks and Order Fillers <sup>20</sup>					•	•							•	•						•	•	•								•	•
First-Line Supervisors of Retail Sales Workers			•		•			•			•		•							•	•										
Combined Food Preparation and Serving Workers, Including Fast Food			•		•	(		•			•		•	•							•									•	

Source: U.S. Department of Labor's Occupational Information Network (O\*NET) at www.onetonline.org.

<sup>20</sup> Work Activities represent Stock Clerks, Sales Floor, a specialty occupation of Stock Clerks and Order Fillers.

### **Related Occupations for the Retail Cluster**

The table below lists top occupations in the Retail cluster by entry-level education requirements and provides a sample of related occupations. These related occupations match many of the skills, education, and work experience needed for the top Retail cluster occupations.

Retail Occupations	Related Occupations
Requires a Bachelor's Degree or Hi	gher
General and Operations Managers	<ul> <li>Logistics Managers</li> <li>Purchasing Managers</li> <li>Storage and Distribution Managers</li> </ul>
Pharmacists	<ul> <li>Health Specialties Teachers, Postsecondary</li> <li>Medical Scientists, Except Epidemiologists</li> <li>Nursing Instructors and Teachers, Postsecondary</li> </ul>
Sales Managers	<ul> <li>Advertising and Promoting Managers</li> <li>Financial Managers, Branch or Department</li> <li>Marketing Managers</li> </ul>
Loan Officers	<ul> <li>Custom Brokers</li> <li>Insurance Sales Agents</li> <li>Personal Financial Advisors</li> </ul>
Cost Estimators	<ul> <li>Risk Management Specialists</li> <li>Market Research Analysts and Marketing Specialists</li> <li>Logistics Managers</li> </ul>
Requires Some College, Postsecon	dary Non-Degree Award, or Associate's Degree
Heavy and Tractor-Trailer Truck Drivers	<ul> <li>Light Truck or Delivery Services Drivers</li> <li>Motorboat Operators</li> <li>Pile-Driver Operators</li> </ul>
Computer, Automated Teller, and Office Machine Repairers	<ul> <li>Audio and Video Equipment Technicians</li> <li>Computer User Support Specialists</li> <li>Radio Mechanics</li> </ul>
First-Line Supervisors of Production and Operating Workers	<ul> <li>First-Line Supervisors of Construction Trades and Extraction Workers</li> <li>First-Line Supervisors of Helpers, Laborers, and Material Movers, Hand</li> <li>First-Line Supervisors of Mechanics, Installers, and Repairers</li> </ul>
Hairdressers, Hairstylists, and Cosmetologists	<ul> <li>Manicurists and Pedicurists</li> <li>Massage Therapists</li> <li>Skincare Specialists</li> </ul>
Computer User Support Specialists	<ul> <li>Computer Operators</li> <li>Desktop Publishers</li> <li>Web Administrators</li> </ul>
<b>Requires a High School Diploma or</b>	Equivalent or Less
Retail Salespersons	<ul><li>Bartenders</li><li>Hotel, Motel, and Resort Desk Clerks</li><li>Tellers</li></ul>
Cashiers	<ul> <li>Counter and Rental Clerks</li> <li>Stock Clerks, Sales Floor</li> <li>Waiters and Waitresses</li> </ul>
Stock Clerks and Order Fillers	<ul> <li>Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop</li> <li>Marking Clerks</li> <li>Stock Clerks -Stockroom, Warehouse, or Storage Yard</li> </ul>
First-Line Supervisors of Retail Sales Workers	<ul> <li>First-Line Supervisors of Food Preparation and Serving Workers</li> <li>Hotel, Motel, and Resort Desk Clerks</li> <li>Retail Salespersons</li> </ul>
Combined Food Preparation and Serving Workers, Including Fast Food	<ul><li>Cooks, Fast Food</li><li>Food Preparation Workers</li><li>Food Servers, Nonrestaurant</li></ul>

### **Employer Demand for the Retail Cluster**

The following table lists the Sacramento Economic Market employers in the Retail cluster who posted the most job advertisements during the 120-day period ending April 30, 2015. The table also includes the number of job advertisements from the previous year's period, as well as the numerical change and year-over percent change in these postings for the same 120-day period.

Retail Cluster Employers	Recent Job Advertisements <sup>21</sup> (120-day period)	Prior Year Job Advertisements (120-day period)	Numerical Change	Year-Over Percent Change (HWOL Job Advertisements)
Macy's	251	126	125	99.2%
Safeway Companies	184	8	176	2,200.0%
Lowe's	170	134	36	26.9%
Home Depot	125	45	80	177.8%
Target Corporation	92	24	68	283.3%
Apple, Inc.	85	87	-2	-2.3%
Sears Holdings Corporation	77	286	-209	-73.1%
Whole Foods	68	84	-16	-19.0%
Nordstrom	65	82	-17	-20.7%
CarMax	53	52	1	1.9%
Staples	52	53	-1	-1.9%
Rite Aid	50	33	17	51.5%
Dollar Tree Stores, Inc.	48	21	27	128.6%
The Hertz Corporation	44	43	1	2.3%
Staff Tech	43	19	24	126.3%
AutoZone, Inc.	38	0	38	_
WinCo Foods	36	4	32	800.0%
Office Depot	34	18	16	88.9%
Toys "R" Us	31	71	-40	-56.3%
Walmart	30	12	18	150.0%

Source: The Conference Board Help Wanted OnLine™ (HWOL) Data Series: Period ending April 30, 2015.

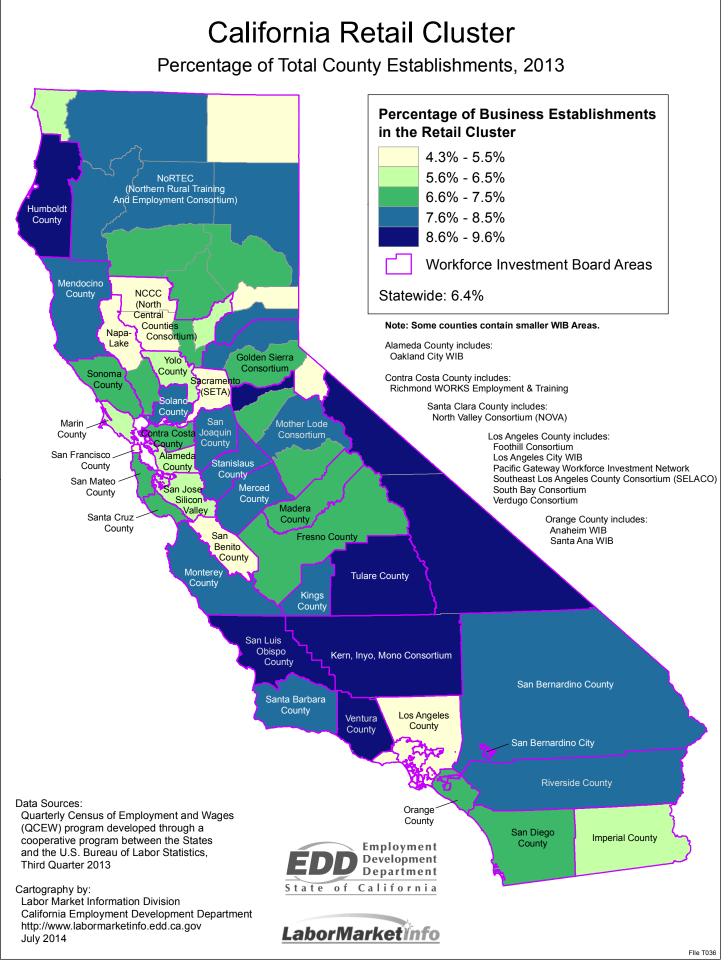
<sup>21</sup> Totals do not include employers with anonymous job advertisements.

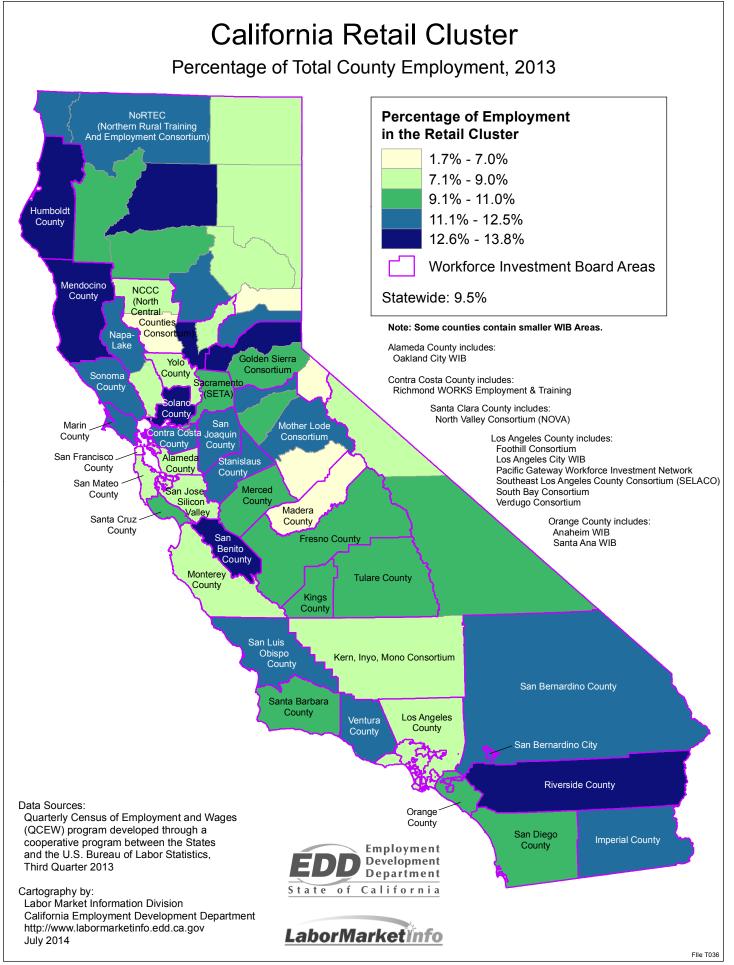
## Instructional Programs for the Top Retail Cluster Occupations

The table below provides examples of instructional programs related to some of the top occupations in the Retail cluster, particularly those that require less than a bachelor's degree. These programs train individuals for occupations throughout many industries and are not limited to the Retail cluster. To view a more complete list of training programs, select the source links under the table below. The Taxonomy of Programs categorizes and describes instructional programs only for California Community Colleges.

Occupations	Classifica	ation of Instructional Program (CIP)	Тах	conomy of Programs (TOP)
	CIP Code	CIP Title	TOP Code	TOP Title
Heavy and Tractor-Trailer Truck Drivers	49.0205	Truck and Bus Driver/ Commercial Vehicle Operator and Instructor	094750	Truck and Bus Driving
Computer, Automated	47.0102	Business Machine Repair	093410	Computer Electronics
Teller, and Office Machine Repairers	47.0104	Computer Installation and Repair Technology/Technician		
First-Line Supervisors of Production and Operating Workers	52.0205	Operations Management and Supervision	N/A	N/A
	12.0401	Cosmetology/Cosmetologist, General	300700	Cosmetology and Barbering
Hairdressers, Hairstylists, and Cosmetologists	12.0406	Make-Up Artist/Specialist		
	12.0407	Hair Styling/Stylist and Hair Design		
Our sector librar Our sector	01.0106	Agricultural Business Technology	070820	Computer Support
Computer User Support Specialists	11.1006	Computer Support Specialist		
	51.0709	Medical Office Computer Specialist/Assistant		
	01.0608	Floriculture/Floristry Operations and Management	010920	Floriculture /Floristry
First-Line Supervisors of Retail Sales Workers	19.0203	Consumer Merchandising/ Retailing Management	050650	Retail Store Operations and Management
	52.0208	E-Commerce/Electronic Commerce	050940	Sales and Salesmanship

Source: U.S. Department of Education <u>Integrated Postsecondary Education Data System (IPEDS)</u> at www.nces.ed.gov; <u>California</u> <u>Community Colleges TOP-to-CIP Crosswalk</u> 7th Edition (2010), www.cccco.edu.







# Occupational Analysis: Health Care Services Cluster

Sacramento Economic Market May 2015

Alpine, El Dorado, Nevada, Placer, Sacramento, Sutter, Yolo, and Yuba Counties



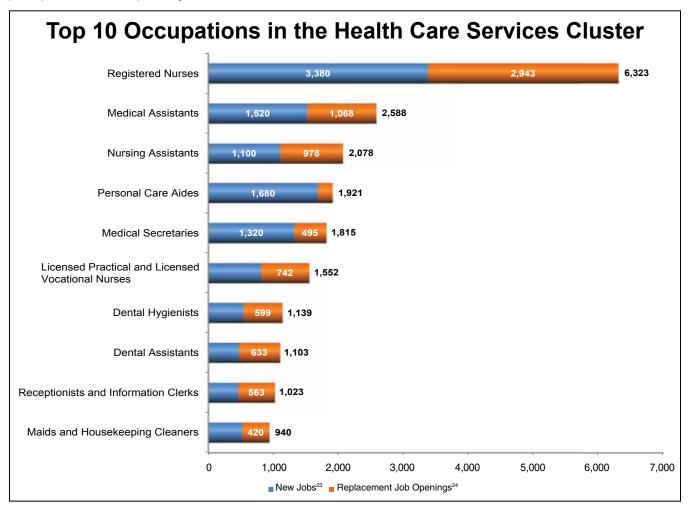


#### What is the Health Care Services Cluster?

The Health Care Services cluster is comprised of 14 industries that include hospitals and doctors' offices, diagnostic laboratories, continuing care retirement communities, home health care services, and other activities related to health care. The workers employed within this cluster span all skill levels and share skills and work activities both within the cluster and in many other industry clusters, suggesting the potential for skills transference and upward mobility with additional training.

#### Top 10 Occupations in the Health Care Services Cluster

The graph below identifies the top 10 occupations in the Health Care Services cluster, based on the Sacramento Economic Market's new job growth plus replacement openings. In sum, these 10 occupations represent nearly half of the 41,695 total job openings projected in this cluster between 2012 and 2022. Moreover, many share the same required skills such as active listening, critical thinking, reading comprehension, service orientation, social perceptiveness, and speaking.<sup>22</sup>



Source: California Employment Development Department, Projections of Employment 2012-2022. Industry and occupational employment projections for 2012-2022 in this report may not be directly comparable to the published 2012-2022 employment projections available online at <u>www.labormarketinfo.edd.ca.gov</u>.

<sup>&</sup>lt;sup>22</sup> U.S. Department of Labor's <u>Occupational Information Network (O\*NET)</u> at www.onetonline.org.

<sup>&</sup>lt;sup>23</sup> New jobs are only openings due to growth and do not include job declines. If an occupation's employment change is negative, there is no job growth and new jobs are set to zero.

<sup>&</sup>lt;sup>24</sup> Replacement job openings estimate the number of job openings created when workers retire or permanently leave an occupation and need to be replaced.

#### Top 10 Occupations and Recent Job Demand in the Health Care Services Cluster

The table below further profiles the Sacramento Economic Market's top 10 occupations in the Health Care Services cluster by listing the total job openings for 2012-2022, median hourly and annual wages, and entry-level education requirements. Also included are online job advertisements extracted from The Conference Board Help Wanted OnLine<sup>™</sup> (HWOL) data series over a recent 120-day period. HWOL compiles, analyzes, and categorizes job advertisements from numerous online job boards, including CalJOBS<sup>SM</sup> (www.caljobs.ca.gov), California's online job listing system.

Occupations	Total Job Openings <sup>25</sup> (2012-2022)	Median Hourly Wage (2014)	Median Annual Wage (2014)	Entry Level Education <sup>26</sup>	HWOL Job Ads <sup>27</sup> (120 days)
Registered Nurses	6,323	\$52.03	\$108,210	Associate's degree	3,994
Medical Assistants	2,588	\$17.00	\$35,359	Postsecondary non-degree award	533
Nursing Assistants	2,078	\$14.52	\$30,198	Postsecondary non-degree award	238
Personal Care Aides	1,921	\$10.77	\$22,402	Less than high school	861
Medical Secretaries	1,815	\$17.82	\$37,063	High school diploma or equivalent	842
Licensed Practical and Licensed Vocational Nurses	1,552	\$27.64	\$57,495	Postsecondary non-degree award	503
Dental Hygienists	1,139	\$48.63	\$101,134	Associate's degree	91
Dental Assistants	1,103	\$19.22	\$39,992	Postsecondary non-degree award	566
Receptionists and Information Clerks	1,023	\$13.58	\$28,258	High school diploma or equivalent	584
Maids and Housekeeping Cleaners	940	\$10.56	\$21,963	Less than high school	616

Source: California Employment Development Department, Projections of Employment 2012-2022; Occupational Employment Statistics Wage Survey, updated to 4th Q, 2014; The Conference Board Help Wanted OnLine<sup>TM</sup> (HWOL) Data Series, 120-day period ending April 30, 2015.

<sup>&</sup>lt;sup>25</sup> Total job openings are the sum of new jobs and replacement job openings.

<sup>&</sup>lt;sup>26</sup> U.S. Department of Labor, Bureau of Labor Statistics (BLS) 2012 education levels.

<sup>&</sup>lt;sup>27</sup> Totals represent job advertisements from employers in all industries. One job opening may be represented in more than one job advertisement.

## Top Occupations for the Health Care Services Cluster by Education Level

The table below identifies the occupations with the most total job openings, categorized by Bureau of Labor Statistics (BLS) 2012 entry-level education requirements, within the Health Care Services cluster. The table includes the Sacramento Economic Market's projected total job openings and median hourly and annual wages. In addition, recent totals of online job advertisements over 120-day period are included. Grouping occupations by education levels allows individuals to better gauge the potential for skills transference and upward mobility within the cluster.

Occupations	<b>Total Job</b> <b>Openings</b> <sup>28</sup> (2012-2022)	Median Hourly Wage (2014)	Median Annual Wage (2014)	HWOL Job Ads (120 days)
Requires a Bachelor's Degree or Higher				
Medical and Health Services Managers	692	\$60.07	\$124,953	1,072
Physical Therapists	399	\$46.88	\$97,499	476
Physician Assistants	380	\$52.05	\$108,252	231
Nurse Practitioners	346	\$52.75	\$109,706	81
General and Operations Managers	309	\$45.89	\$95,459	481
Requires Some College, Postsecondary Nor	-Degree Award	l, or Associate	's Degree	
Registered Nurses	6,323	\$52.03	\$108,210	3,994
Medical Assistants	2,588	\$17.00	\$35,359	533
Nursing Assistants	2,078	\$14.52	\$30,198	238
Licensed Practical and Licensed Vocational Nurses	1,552	\$27.64	\$57,495	503
Dental Hygienists	1,139	\$48.63	\$101,134	91
Requires a High School Diploma or Equivale	ent or Less			
Personal Care Aides	1,921	\$10.77	\$22,402	861
Medical Secretaries	1,815	\$17.82	\$37,063	842
Receptionists and Information Clerks	1,023	\$13.58	\$28,258	584
Maids and Housekeeping Cleaners	940	\$10.56	\$21,963	616
Home Health Aides	781	\$11.16	\$23,216	317

Source: California Employment Development Department, Projections of Employment 2012-2022; Occupational Employment Statistics Wage Survey, updated to 4th Q, 2014; The Conference Board Help Wanted OnLine<sup>TM</sup> (HWOL) Data Series, 120-day period ending April 30, 2015.

<sup>28</sup> Total job openings are the sum of new jobs and replacement job openings.

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#### Skill Requirements in the Health Care Services Cluster

The table below lists the 10 top skills required for top occupations in the Health Care Services cluster, categorized by entry-level education requirements. Active listening, critical thinking, reading comprehension, and social perceptiveness are the most commonly shared skills, followed by monitoring and speaking. The skills and work activities identified for each occupation are from the U.S. Department of Labor's Occupational Information Network (O\*NET).

	Skills																	
Occupations	Active Learning	Active Listening	Complex Problem Solving	Coordination	Critical Thinking	Instructing	Judgment and Decision Making	Learning Strategies	Management of Personnel Resources	Monitoring	Operations Analysis	Reading Comprehension	Science	Service Orientation	Social Perceptiveness	Speaking	Time Management	Writing
Requires a Bachelor's Degree or Higher						1												
Medical and Health Services Managers		•		•	•		•			•	•	•			•	•	•	
Physical Therapists		•		•	•		•			•		•		•	•	•	$ \rightarrow$	•
Physician Assistants	•	•		•	•					•		•		•	•	•		•
Nurse Practitioners	•	•			•	•	•			•		•	•		•			•
General and Operations Managers	•	•		•	•				•	•		•			•	•		•
Requires Some College, Postsecondary Non-Degree Award	, 0	r A	ss	ос	iat	e's	De	egr	ee									
Registered Nurses	•	•		•	•			•		•		•		•	•	•		
Medical Assistants	•	•		•	•					•		•		•	•	•		•
Nursing Assistants	•	•		•	•					•		•		•	•	•		•
Licensed Practical and Licensed Vocational Nurses		•		•	•					•				•	•	•	•	•
Dental Hygienists	•	•			•			•		•		•		•	•	•		•
Requires a High School Diploma or Equivalent or Less																		
Personal Care Aides	•	•		•	•					•		•		•	•	•		•
Medical Secretaries		•		•	•					•		•		•	•	•	•	•
Receptionists and Information Clerks		•	•	•	•							•		•	•	•	•	•
Maids and Housekeeping Cleaners		•		•	•	•				•		•		•	•	•	•	
Home Health Aides	•	•		•	•			•		•		•		•	•	•		

## Work Activities in the Health Care Services Cluster

The table below lists the 10 top work activities required for top occupations in the Health Care Services cluster, categorized by entry-level education requirements. The most common include establishing and maintaining interpersonal relationships; identifying objects, actions, and events; assisting and caring for others; and organizing, planning, and prioritizing work.

							Т		s	Т		Т	Т	Work Activities										Т			
Occupations	Analyzing Data or Information	Assisting and Caring for Others	Coaching and Developing Others	Communicating with Persons Outside Organization	Communicating with Supervisors, Peers, or Subordinates	Coordinating the Work and Activities of Others	Documenting/Recording Information	Establishing and Maintaining Interpersonal Relationships	Evaluating Information to Determine Compliance with Standards	Getting Information	Guiding, Directing, and Motivating Subordinates	Handling and Moving Objects	Identifying Objects, Actions, and Events	Inspecting Equipment, Structures, or Material	Making Decisions and Solving Proplems	Monitor Processes, Materials, or Surroundings	Monitoring and Controlling Resources	Organizing, Planning, and Prioritizing work	Performing Administrative Activities	Performing for or Working Directly with the Public	Performing General Physical Activities	Processing Information	Provide Consultation and Advice to Others	Resolving Conflicts and Negotiating with Others	Scheduling Work and Activities	I hinking Creatively Training and Teaching Others	Updating and Using Relevant Knowledge
Requires a Bachelor's Degree or Higher	-	-	-	-		-				-																	
Medical and Health Services Managers			•		•	•	-	•			•			•									•	•			$\square$
Physical Therapists		•					•	•					•	•							•					•	•
Physician Assistants	•	•						•		•			•	•						•		•					•
Nurse Practitioners		•					•	•		•		'	•	•					•	•							•
General and Operations Managers				•	•	•		•						•										•	•		
Requires Some College, Postsecondary Non-	-D	eg	jre	e /	Aw	ar	d,	or	· A	ss	00	ia	te	's I	De	gr	ee	2									
Registered Nurses		•			•			•		•		'	•	•								•				$\perp$	•
Medical Assistants		•			•		•	•		•		'	•				•		'	•						$\perp$	•
Nursing Assistants		•			•			•		•	•		•	•			•					•					
Licensed Practical and Licensed Vocational Nurses		•			•		•	•				•	•	•													•
Dental Hygienists		•		_			•	•	•		_		•						-	•							$\bullet$
Requires a High School Diploma or Equivaler	nt	or	r L	es	s																						
Personal Care Aides		•			•		•	•					•								•						
Medical Secretaries		•		•	•			•		•			•									•					•
Receptionists and Information Clerks		•					•	•		•			•						•	•		•					•
Maids and Housekeeping Cleaners					•			•		•	-	•	•	•						•	•					•	
Home Health Aides		•			•		•	•					•									•					•

#### **Related Occupations for the Health Care Services Cluster**

The table below lists top occupations in the Health Care Services cluster by entry-level education requirements and provides a sample of related occupations. These related occupations match many of the skills, education, and work experience needed for the top Health Care Services cluster occupations.

Health Care Services Occupations	Related Occupations
Requires a Bachelor's Degree	or Higher
Medical and Health Services Managers	<ul> <li>Dietitians and Nutritionists</li> <li>Management Analysts</li> <li>Social and Community Service Managers</li> </ul>
Physical Therapists	<ul> <li>Health Specialties Teachers, Postsecondary</li> <li>Nursing Instructors and Teachers, Postsecondary</li> <li>Occupational Therapists</li> </ul>
Physician Assistants	<ul> <li>Nurse Midwives</li> <li>Clinical Nurse Specialists</li> <li>Nursing Instructors and Teachers, Postsecondary</li> </ul>
Nurse Practitioners	<ul> <li>Clinical Nurse Specialists</li> <li>Nurse Midwives</li> <li>Physician Assistants</li> </ul>
General and Operations Managers	<ul> <li>First-Line Supervisors of Office and Administrative Support Workers</li> <li>Logistics Managers</li> <li>First-Line Supervisors of Transportation and Material-Moving Machine and Vehicle Operators</li> </ul>
Requires Some College, Post	secondary Non-Degree Award, or Associate's
Registered Nurses	<ul> <li>Critical Care Nurses</li> <li>Licensed Practical and Licensed Vocational Nurses</li> <li>Medical Assistants</li> </ul>
Medical Assistants	<ul> <li>Dental Assistants</li> <li>Licensed Practical and Licensed Vocational Nurses</li> <li>Pharmacy Technicians</li> </ul>
Nursing Assistants	• N/A
Licensed Practical and Licensed Vocational Nurses	<ul> <li>Physical Therapist Assistants</li> <li>Occupational Therapy Assistants</li> <li>Radiologic Technicians</li> </ul>
Dental Hygienists	<ul> <li>Dental Hygienists</li> <li>Endoscopy Technicians</li> <li>Veterinary Technologists and Technicians</li> </ul>
<b>Requires a High School Diplo</b>	ma or Equivalent or Less
Personal Care Aides	<ul> <li>Ambulance Drivers and Attendants, Except Emergency Medical Technicians</li> <li>Childcare Workers</li> <li>Lifeguards, Ski Patrol, and Other Recreational Protective Service Workers</li> </ul>
Medical Secretaries	<ul> <li>Medical Records and Health Information Technicians</li> <li>Office Clerks, General</li> <li>Receptionists and Information Clerks</li> </ul>
Receptionists and Information Clerks	<ul> <li>Bill and Account Collectors</li> <li>Customer Service Representatives</li> <li>Hotel, Motel, and Resort Desk Clerks</li> </ul>
Maids and Housekeeping Cleaners	<ul> <li>Food Preparation Workers</li> <li>Food Servers, Nonrestaurant</li> <li>Janitors and Cleaners, Except Maids and Housekeeping Cleaners</li> </ul>
Home Health Aides	<ul> <li>Occupational Therapy Aides</li> <li>Personal Care Aides</li> <li>Physical Therapist Aides</li> </ul>

#### Employer Demand for the Health Care Services Cluster

The following table lists the Sacramento Economic Market employers in the Health Care Services cluster who posted the most job advertisements during the 120-day period ending April 30, 2015. The table also includes the number of job advertisements from the previous year's period, as well as the numerical change and year-over percent change in these postings for the same 120-day period.

Health Care Services Cluster Employers			Numerical Change	Year-Over Percent Change (HWOL Job Advertisements)
Sutter Health	1,083	1,453	-370	-25.5%
Kaiser Permanente	884	346	538	155.5%
Dignity Health	487	1,214	-727	-59.9%
Woodland Healthcare	199	18	181	1,005.6%
Brookdale Senior Living	111	0	111	0.0%
Marshall Medical Center	91	99	-8	-8.1%
American Mobile Healthcare	79	68	11	16.2%
Sierra Nevada Corporation	73	30	43	143.3%
Mercy San Juan Medical Center	68	99	-31	-31.3%
Vitas Healthcare	67	17	50	294.1%
Onward Healthcare	67	18	49	272.2%
Quest Diagnostics	47	123	-76	-61.8%
DaVita, Inc.	46	60	-14	-23.3%
Western Dental	38	13	25	192.3%
Shriners Hospital for Children	37	14	23	164.3%
Mercy General Hospital	34	76	-42	-55.3%
Atria Senior Living	34	2	32	1,600.0%
Genesis HealthCare	32	36	-4	-11.1%
Methodist Hospitals, Inc.	32	109	-77	-70.6%
River Oak Center for Children	26	24	2	8.3%

Source: The Conference Board Help Wanted OnLine™ (HWOL) Data Series: Period ending April 30, 2015.

<sup>30</sup> Totals do not include employers with anonymous job advertisements.

## Instructional Programs for the Health Care Services Cluster Occupations

The table below provides examples of instructional programs related to some of the top occupations in the Health Care Services cluster, particularly those that require less than a bachelor's degree. These programs train individuals for occupations throughout many industries and are not limited to the Health Care Services cluster. To view a more complete list of training programs, select the source links under the table below. The Taxonomy of Programs categorizes and describes instructional programs only for California Community Colleges.

Occupations	Classi	fication of Instructional Program (CIP)	Ta	xonomy of Programs (TOP)
	CIP Code	CIP Title	TOP Code	TOP Title
Desistential	51.3801	Registered Nursing/Registered Nurse	123000	Nursing
Registered Nurses	51.3802	Nursing Administration	123010	Registered Nursing
	51.3803	Adult Health Nurse/Nursing		
	51.0710	Medical Office Assistant/Specialist	051420	Medical Office Technology
Medical Assistants	51.0712	Medical Reception/Receptionist	120800	Medical Assisting
	51.0713	Medical Insurance Coding Specialist/Coder	120810	Clinical Medical Assisting
	51.2601	Health Aide	123030	Certified Nurse Assistant
Nursing Assistants	51.3902	Nursing Assistant/Aide and Patient Care Assistant/Aide		
	51.3999	Practical Nursing, Vocational Nursing and Nursing Assistants, Other		
Licensed Practical	51.3901	Licensed Practical/Vocational Nurse Training	123020	Licensed Vocational Nursing
and Licensed Vocational Nurses	51.3999	Practical Nursing, Vocational Nursing and Nursing Assistants, Other		
Dental Hygienists	51.0602	Dental Hygiene/Hygienist	124020	Dental Hygienist
Personal Care Aides	51.2602	Home Health Aide/Home Attendant	123080	Home Health Aide
	51.0710	Medical Office Assistant/Specialist	051420	Medical Office Technology
Medical Secretaries	51.0714	Medical Insurance Specialist/ Medical Biller		
	51.0716	Medical Administrative/Executive Assistant and Medical Secretary		
Receptionists and Information Clerks	52.0406	Receptionist		
Home Health Aides	51.2602	Home Health Aide/Home Attendant	123080	Home Health Aide

Source: U.S. Department of Education Integrated Postsecondary Education Data System (IPEDS) at www.nces.ed.gov; California Community Colleges TOP-to-CIP Crosswalk 7th Edition (2010), www.cccco.edu.

