California Labor and Workforce Development Agency

EDD **Employment Development Department**
S t a t e   o f   C a l i f o r n i a

Patrick W. Henning, Director

Edmund G. Brown Jr.
Governor

CALIFORNIA TRAINING INFORMATION (CTI) SYSTEM PROFILE

Identification Number:

The Employment Development Department's (EDD) Labor Market Information Division (LMID) is seeking training and education providers to be included in the most comprehensive training provider database in California. If you would like to be included in the CTI System database, please complete the following profile documentation.
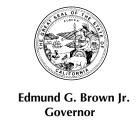
You can access the CTI at
www.labormarketinfo.edd.ca.gov/cgi/databrowsing/traProvidersSelection.asp?menuChoice=traProviders

School Name   _____

_____

School Location_____

_____

Mailing Address_____

_____

Phone Numbers (___)_____ Ext.____ Fax (___)_____

Contact Name   _____

Web site/URL   _____

SCHOOL TYPE (Select Only ONE):

- ❑   Adult School with Occupational Programs
- ❑   Two-Year, Technical and Community College
- ❑   Four-Year College or University
- ❑   Business Technical School
- ❑   Other (Please List)

SCHOOL STATUS (Select Only ONE):

- ❑   Public
- ❑   Private Non-Profit
- ❑   Private for Profit

Please continue to the next page to identify and select the Programs, Degrees or Certifications offered by your school.

Should you have any questions, please contact (916) 262-2162 or fax at (916) 651-5781.

Attachment 1

**Employment
Development
Department**
S t a t e   o f   C a l i f o r n i a

**Edmund G. Brown Jr.
Governor**

**CALIFORNIA TRAINING INFORMATION (CTI) SYSTEM
LISTING OF TYPES OF PROGRAMS, DEGREES AND/OR CERTIFICATIONS OFFERED**

School Name: Identification number:

Please list ALL programs offered at your school by type (refer to the online Classification of Instructional Programs (CIP) and identify the Degree or Certificate offered. This information will be accessed by persons seeking training information at the www.labormarketinfo.edd.ca.gov Web site. You can access the CIP at: http://nces.ed.gov/ipeds/cipcode/crosswalk.aspx?y=55

Program Title (not individual classes)	Classification of Instructional Programs (CIP) Code	Type of Degree Offered (Choose from the following: Certificate Program, Associate, Bachelor, Master, Doctorate)

Use additional pages, if needed.

Please call (916) 262-2162 if you have any questions, or fax forms to (916) 651-5781.

Visit us at www.labormarketinfo.edd.ca.gov Attachment 2

EDD **Employment Development Department** State of California

Edmund G. Brown Jr.
Governor

LINE ITEM INSTRUCTIONS FOR COMPLETING THE CALIFORNIA TRAINING INFORMATION (CTI) SYSTEM PROFILE

School Name – the name that your school or training institution is identified as. If your school is identified by the location, use the location name as well (for example, ABC Training, Sacramento campus/area). If you have multiple locations, submit an individual profile document for each.

School Location – the address where the facility is physically located. If the institution is headquartered in another state, use only the address(es) in California.

Mailing Address – the address where correspondence can be mailed. If correspondence is sent to a headquarters address, please list that address.

Phone Numbers – the phone number (including area code) of the school, an extension number, if applicable, and a fax number, if available.

Contact Name – the name of the person that can be contacted regarding the admissions to the school and/or programs (including tuition, degrees offered, housing, etc).

Web site/URL – the electronic Web site or URL for your school.

SCHOOL TYPE (Select ONE Only) – check the type that best describes your school type. If you check "other", please list (for example, flight school, apprenticeship training, hospital or health program, etc.)

SCHOOL STATUS (Select ONE Only) – check the type of status that bests describes your school.

SCHOOL PROGRAMS – list ALL programs offered at your school by type and degree or certification offered. Please refer to the on-line Classification of Instructional Programs (CIP) at: http://nces.ed.gov/ipeds/cipcode/crosswalk.aspx?y=55. This will enable training and education seekers to comprehensively search by program offered, degree or certification offered and a description of the program available at your school.

Please call (916) 262-2162 if you have any questions.

Visit us at www.labormarketinfo.edd.ca.gov.

Attachment 3